

The information provided in this document will be of vital use during the process of admission into the MBA Program at the Graduate School of Management, GLOBIS University. Please be as specific, accurate and clear as you possibly can.

[How to Submit]

Please complete and submit this letter by uploading this document to the website which is provided in the request email. Thank you for your cooperation.

■ LETTER OF RECOMMENDATION

Name of the Applicant: _____

Please evaluate the applicant based on the below criteria.

Additionally, in evaluating the candidate, please inform us who you are comparing him/her to (e.g., colleagues, fellow students etc.): _____

		Excellent	Good	Average	Fair	Poor	Cannot Judge
Business Framework	Knowledge of management	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 0
Conceptual Skills	Analytical skills	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 0
	Logical thinking	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 0
Mental Characteristics	Creativity	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 0
	Self-discipline	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 0
	Integrity	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 0
	Maturity	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 0
Human Skills	Flexibility	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 0
	Sense of responsibility	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 0
	Teamwork skills	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 0
Leadership Skills	Interpersonal relations	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 0
	Energy level	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 0
	Leadership	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 0

1. Please tell us why you recommend the applicant.

2. What do you think is the applicant's most appealing trait? Please also share an experience that gave you such an impression.

3. What do you think are the traits/attributes that the applicant should improve the most? Please also share an experience that gave you such an impression.

4. What do you anticipate or expect for the applicant after obtaining his/her MBA?

■ Please tell us about yourself

Our Admissions Office may contact you for further information about your recommendation. GLOBIS University will not use your personal information other than as a reference for your recommendation. The contents of this letter of recommendation will not be disclosed to the applicant.

Full name: _____

Date of Birth (e.g. August 28, 1980): _____

Organization (e.g. GLOBIS Corporation): _____

Department / Title (e.g. Marketing/ Director): _____

Relationship to the applicant (e.g. Supervisor): _____

Period of acquaintance (e.g. 5 years 2 months): _____

Contact address: _____

Telephone number: _____

E-mail address: _____

Please check the following box.

☐ I hereby certify that all information given for my recommendation is true and correct.